



**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE –  
10 DECEMBER 2018**

**REPORT OF: IAN COUSINS, PROPERTY MANAGER**

**SUBJECT: NORTH CHAPEL REFURBISHMENT**

**1.0 Purpose of this Report**

1.1 To update the Committee on the progress of the North Chapel Refurbishment scheme.

**2.0 Introduction**

2.1 At the meeting of the Joint Committee on 26 June 2017 a report was received setting out a preliminary design concept and advising on logistical issues to enable the project to proceed. This included the appointment of RBA Architects Ltd, (RBA), to head a design team together with other appropriate professional support.

2.2 Works were tendered in a procurement process managed by Portsmouth City Council and the works awarded to the Premier Interior Systems Ltd whose tender achieved the best overall score.

**3.0 Scheme progress**

3.1 The works commenced on the 22<sup>nd</sup> October 2018 with the contractor generally programmed for weekends, evenings and overnight to minimise disruption. For the first couple of weeks the Chapel was closed but for the final weeks it was reopened for three days each week.

3.2 Throughout the project the contractor has worked well, tackling issues as they occurred, delivering high-quality works whilst limiting any disruption to the day to day operation of the Crematorium.

3.3 Robert Benn from RBA has been invited to the meeting to provide the Joint Committee meeting with an overview of the scheme carried out and to answer any questions.

**4.0 Recommendation**

4.1 That the report be noted.

**Ian Cousins  
Property Manager**